

**CITY OF BARNUM
REGULAR CITY COUNCIL MEETING
January 13, 2014, 6:00 P.M.
Barnum City Office, Barnum, Minnesota**

The January 13, 2014 regular meeting of the Barnum City Council was called to order at 6:00 p.m. by Mayor Jason Goodwin.

ROLL CALL:

Mayor: Jason Goodwin, Councilors: Dale Riihiluoma, Darrel Berry, Lori Berglund and Pat Oman

Absent: None

Employees Present: Bernadine Reed (City Administrator), Kris Asperheim (Deputy Clerk), Rose Anthony (Liquor Store Manager) and Brett Collier (Public Works Supervisor)

Others Present: Corey Hurst & Eddie Pelkie

APPROVAL OF AGENDA:

A motion was made by Riihiluoma, seconded by Oman and unanimously carried to approve the agenda as submitted.

APPROVAL OF CONSENT AGENDA:

A motion was made by Riihiluoma, seconded by Berry and unanimously carried to approve the consent agenda as submitted.

1. **December 9, 2013 Regular Meeting Minutes**
2. **Approval of Accounts Payable (#5509- #5608 - \$178,143.79)**
3. **December Liquor Sales Report**
4. **December Financial Reports**
5. **Acceptance of Northern Pine Riders \$500.00 donation towards new cooler at Liquor Store**
6. **Payment of MN Rural Water Membership of \$225.00**
7. **Payment of Carlton County Historical Society Membership of \$50.00**
8. **Payment of Land Logic Invoice #1230131 - \$10,280.00**

GUESTS:

- ⌚ **Corey Hurst, Fire Chief; the proposed map was presented for the new Barnum Fire Department boundaries. A motion was made by Riihiluoma, seconded by Oman and unanimously carried to approve the proposed boundaries and authorize the Fire Chief to complete the finalization of the map.**

REQUESTS AND COMMUNICATIONS:

- ⌚ None

COMMITTEE REPORTS:

- ⌚ None

ORDINANCES AND RESOLUTIONS:

- ⌚ Resolution 2014-01, 2014 appointments; **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to set the regular City Council meetings the second Monday of each month at 6:00pm; The Official Check Signers are Goodwin, Riihiluoma and Reed; the Official Depository is designated as Northview Bank and 4M Fund; the Official Newspaper is Star Gazette; the Acting Mayor is Riihiluoma; the Official City Attorney is Bill Helwig, Firm of Rudy Gassert, Yetka & Prichett and the Committee Appointments, the complete resolution is available in the office of the City Clerk.**

REPORTS OF DEPARTMENTS AND COMMITTEES:

ZONING REPORT:

Asperheim gave a brief overview of the Zoning Department since the last Council meeting.

- ⌚ Asperheim has been working on the Zoning Update and the Safe Routes to School program with Reed and Justin Otsea from ARDC.
- ⌚ The winter parking is going much smoother this year; residents are complying with minimal contact. Hurst requested Asperheim contact the Felgen Building Landlord/Renters about moving their vehicles overnight.
- ⌚ No Building or Zoning Permits were issued in December.
- ⌚ There will be a Planning Commission meeting on January 30th @ 6:00pm.

UTILITIES/MAINTENANCE REPORT:

Collier gave a brief overview of the Utilities/Maintenance Department since the last council meeting.

- ⌚ End of the year samples were sent in to MN Department of Health.
- ⌚ There was one water line break on N. Carlton that was the property owner's responsibility.
- ⌚ Snow was cleared around all Fire Hydrants.
- ⌚ The sewer ponds were plowed out as needed.
- ⌚ Christmas lights will come down this week.
- ⌚ Collier is working on the MSDS for Public Works.
- ⌚ A new sewer pump trailer is being fabricated.

LIQUOR REPORT:

Anthony gave a brief overview of the Liquor Store since the last Council Meeting. In addition to the routine activities required each month:

- ⌚ The Moose Horn Rod and Gun Club event at the Community Center went well this year.
- ⌚ There are 2 snowmobile rides planned, one in January and one in February.
- ⌚ The Liquor Store has started weighing the pull tab games at each shift change; this has helped tremendously with the overages/shortages.
- ⌚ Anthony will be attending the MMBA bootcamp in February.
- ⌚ The Liquor Store budget will be presented at the February meeting.
- ⌚ There were 18 bar games and 1 machine game in December for a rent of \$1,326.60.
- ⌚ Anthony would like to purchase a new cooler for behind the bar as the current one is original to 1964 and not able to be fixed any longer. Northern Pine Riders donated \$500.00 towards this purchase. **A motion was made by Riihiluoma, seconded by Oman and unanimously carried to authorize Anthony to purchase a new cooler, complete installation and back bar modifications not to exceed \$4,000.00.**

OLD BUSINESS:

- ⌚ Old Highway 61 Regional Group; Anthony will no longer be a part of this group due to lack of time but will give the information to anyone who is interested in joining.
- ⌚ Visitors Bureau; Oman would like the Council members to review the information in the packet to see if this would be a good fit for the City of Barnum.
- ⌚ Former Bank Building Remodel Bids; only 1 bid was received from Cousins Construction to remodel the old bank building. **A motion was made by Oman, seconded by Berglund and unanimously carried to not accept the bid and to re-bid the project.**
- ⌚ Flood Update; The Barber and Eller properties were finalized; Reed was instructed to advertising for demolition bids to be brought to the February meeting.
- ⌚ Safe Routes to School Update; A brief update was given on the meeting with Justin Otsea, ARDC and Brian Kazmierczak, Barnum High School Principal. ARDC will complete and submit the planning application for the grant.

NEW BUSINESS:

- ⌚ Acceptance of resignation from Jeannette Peterson; **A motion was made by Berry, seconded by Goodwin and unanimously carried to accept Jeannette Peterson's resignation with a thank you for her years of service to the City of Barnum.**
- ⌚ Hiring of recycling shed employee; The Administrative Committee made a recommendation to hire two employees to split the job to allow for vacations

and time off requests. **A motion was made by Riihiluoma, seconded by Goodwin and unanimously carried to offer the position to Steven Granda and Stanley Krenz and split the position as recommended.**

- ⌚ Sidewalk snow removal discussion; Oman would like the Ordinance rewritten to state Public Works clears all sidewalks since that is what is done currently. Ordinances will be discussed at a future meeting.
- ⌚ Board of Review Update; Information was presented for Council review and discussion at a future meeting.
- ⌚ Pay Equity Report Update; Review of current compensation plan and consent for Reed to submit the report using the current information.
- ⌚ Sale and Use Tax Audit Update; The sales and use tax audit is complete, a spreadsheet will be sent to Reed for review and will submitted at a future meeting.

SET NEXT MEETING DATE:

- ⌚ Regular Meeting – February 10th, 2014 @ 6:00pm

A motion was made by Riihiluoma, seconded by Berry and unanimously carried to adjourn the meeting at 7:50p.m.

[seal]

Mayor Jason Goodwin

ATTEST:

City Administrator Bernadine Reed

Recording Secretary Kris Asperheim

January 13, 2014