

**CITY OF BARNUM  
REGULAR CITY COUNCIL MEETING  
February 10, 2014, 6:00 P.M.  
Barnum City Office, Barnum, Minnesota**

The February 10, 2014 regular meeting of the Barnum City Council was called to order at 6:00 p.m. by Mayor Jason Goodwin.

**ROLL CALL:**

Mayor: Jason Goodwin, Councilors: Dale Riihiluoma, Lori Berglund and Pat Oman

Absent: Darrel Berry

Employees Present: Bernadine Reed (City Administrator), Kris Asperheim (Deputy Clerk), Rose Anthony (Liquor Store Manager) and Brett Collier (Public Works Supervisor)

Others Present: Mike Buetow, Dave Chmielewski & Dan Reed

**APPROVAL OF AGENDA:**

**A motion was made by Riihiluoma, seconded by Oman and unanimously carried to approve the agenda with additions F1, F2, I1, I2, L4, L5, L6.**

**APPROVAL OF CONSENT AGENDA:**

**A motion was made by Riihiluoma, seconded by Goodwin and unanimously carried to approve the consent agenda as submitted.**

1. **January 13, 2013 Regular Meeting Minutes**
2. **Approval of Accounts Payable (#5609- #5678 - \$48,574.12)**
3. **January Liquor Sales Report**
4. **January Financial Reports**
5. **Barnum Post Prom Donation in the amount of \$50.00**

**GUESTS:**

- ⌚ Dave Chmielewski, Land Logic; expressed his concerns about the demolition bidding process/paperwork. His concerns were noted by the Council. The two bids were opened at this time:

Buetow Trucking – 3872 Main Street - \$39,400.00  
3827 Main Street - \$ 9,600.00

Land Logic - 3872 Main Street - \$32,969.00  
3827 Main Street - \$16,788.00

**A motion was made by Oman, seconded by Goodwin and unanimously carried to award the demotion bid for 3872 Main Street to Land Logic for \$32,969.00 and the demolition bid for 3827 Main Street to Buetow Trucking for \$9,600.00.**

- ⌚ Dan Reed, Automba Township; shared his opinion of the proposed oil pipeline that will be running through Carlton County. He recommended as many people that could should attend the upcoming meetings at the Carlton County Transportation building to voice their opinions.

### **REQUESTS AND COMMUNICATIONS:**

- ⌚ Acknowledgement of a thank you form Carlton County Historical Society.

### **COMMITTEE REPORTS:**

- ⌚ None

### **ORDINANCES AND RESOLUTIONS:**

- ⌚ Resolution 2014-02; Resolution Acknowledging Application for Authorizing an Exemption From a lawful Gambling License for the Carlton County Chapter of the Minnesota Deer Hunters Association. **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to adopt Resolution 2014-02.**
- ⌚ Resolution 2014-03; Resolution Acknowledging Application for Authorizing an Exemption from a Lawful Gambling License for the Barnum Area Community Club. **A motion was made by Riihiluoma, seconded by Oman and unanimously carried to adopt Resolution 2014-03.**

### **REPORTS OF DEPARTMENTS AND COMMITTEES:**

#### **ZONING REPORT:**

Asperheim gave an overview of the Zoning Department since the last Council meeting.

- ⌚ One building permit was issued in January.
- ⌚ There was a very productive Planning Commission Meeting held on January 30<sup>th</sup>; the next meeting is scheduled for February 27<sup>th</sup> @ 5:00pm.

#### **UTILITIES/MAINTENANCE REPORT:**

Collier gave an overview of the Utilities/Maintenance Department since the last council meeting.

- ⌚ The new gas meter for the confined space entry at the Lift Station is calibrated and in service.
- ⌚ The new cooler is installed at the Liquor Store with shelves built for the top of it. The women's bathroom door was replaced. Reed was instructed to

- advertise the old cooler for sale by sealed bids to be presented at the March City Council meeting.
- ⌚ The Maintenance Department and the Liquor Store manager attended the Awar, Employee Right to Know and Blood Borne training in Scanlon.
  - ⌚ Collier is redoing the MSDS system in Public Works to the new GSDS System.

### **LIQUOR REPORT:**

Anthony gave an overview of the Liquor Store since the last Council Meeting. In addition to the routine activities required each month:

- ⌚ The new cooler is installed and working great, it holds more and looks great.
- ⌚ On Sale prices were increased by \$.25 on February 1<sup>st</sup>, the last price increase was 2 ½ years ago.
- ⌚ The super bowl event went really well.
- ⌚ Anthony will be attending MMBA Boot Camp on February 17<sup>th</sup>.
- ⌚ A staff meeting is scheduled for February 23<sup>rd</sup>.
- ⌚ The Moose Horn Rod and Gun club antique ride was held February 8<sup>th</sup>, the turn-out was great with over 150 snowmobiles registered.
- ⌚ The Texas Hold'em League has started and runs for 10 weeks.
- ⌚ There were 20 bar games and 12 meat raffle games in January with a rent of \$1,695.65.
- ⌚ Anthony presented the 2014 Liquor Store budget. **A motion was made by Goodwin, seconded by Berglund and unanimously carried to approve the 2014 Liquor Store budget as submitted.**

### **OLD BUSINESS:**

- ⌚ Flood Update; a reimbursement of \$62,167.96 has been received from the DNR Flood Mitigation Grant.
- ⌚ Former Bank Building Remodeling Bids; four bids were received: Cousins Construction LLC - \$73,580.00; Ray Riihiluoma, Inc. - \$144,822.00; Spartan Construction - \$117,446.00; Dale Lund Homes, Inc. - \$59,248.00. Due to the variation in the bids the subject was tabled with a request to have Duane Grace, Building Official, review them.
- ⌚ The Planning Commission presented a recommendation concerning a proposed Pawn Shop Ordinance: The recommendation is not proceed with creating a City of Barnum Ordinance regulating Pawn Shops at this time; the Council agreed and the subject will be abandoned.
- ⌚ The Planning Commission presented a recommendation to place a zoning moratorium on all new zoning requests until the Commission has completed their zoning updating process. The zoning updating is scheduled for completion in late summer 2014. **A motion was made by Riihiluoma, seconded by Berglund and unanimously carried to place a moratorium on any zoning changes/requests until the Zoning Ordinance update is completed.**
- ⌚ Visitor's Bureau discussion; Tabled
- ⌚ Board of Appeal discussion; Tabled

- ⌚ Friends of Animals Humane Society Contract: The presented contract was not worded to the expectations of the City Council; the City Council will review the contract and bring their modifications to the March City Council meeting.

### **NEW BUSINESS:**

- ⌚ Request for financial support for Regional Housing Study; Tabled additional information requested.
- ⌚ Sales and Use Tax Audit Report; an audit of the City records for the period of August 1, 2010 to December 31, 2013 has been completed. Reed provided informational spreadsheets and answered questions.
- ⌚ Extension request from Buetow Trucking for Thompson house demolition; **A motion was made by Oman, seconded by Goodwin and unanimously carried to grant a thirty day extension to Buetow Trucking for the demolition of the Thompson property.**
- ⌚ DNR Brush Truck; the Fire Department requested authorization to purchase a 2003 one ton diesel wild fire truck from the DNR for a purchase price of \$9,000, the unit will also need maintenance, paint and decals. Purchase and additional maintenance was approved by the Fire Commission. **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to authorize the purchase of the brush truck from the DNR for \$9,000 and allow \$10,000 for the maintenance, painting and decal work to bring unit up to working condition for the department.**
- ⌚ Recording of Council meetings; Councilor Oman wanted the legalities of using an audio recorder explained. The audio recorder is being used for staff purposes for the Minutes, once the Minutes are drafted the public can request a copy if so desired, the audio will be kept for 3 months and then destroyed per the record retention schedule. "The City Council provided consensus that in the future changes to city council procedures need to be brought to the City Council prior to implementation by staff."
- ⌚ Liquor Store Internal Control Policy; **A motion was made by Oman, seconded by Goodwin and unanimously carried to begin using the blind deposits at the Liquor Store on Monday, February 24<sup>th</sup>, 2014.** The remainder of the document will be tabled until the March meeting once the Council has reviewed it.

### **SET NEXT MEETING DATE:**

- ⌚ Regular Meeting – March 10<sup>th</sup>, 2014 @ 6:00pm

**A motion was made by Riihiluoma, seconded by Berglund and unanimously carried to adjourn the meeting at 8:00p.m.**

[seal]

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**February 10, 2014**

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**Mayor Jason Goodwin**

**ATTEST:**

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**City Administrator Bernadine Reed**

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**Recording Secretary Kris Asperheim**

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February 10, 2014