

**CITY OF BARNUM  
REGULAR CITY COUNCIL MEETING  
March 10, 2014, 6:00 P.M.  
Barnum City Office, Barnum, Minnesota**

The March 10, 2014 regular meeting of the Barnum City Council was called to order at 6:00 p.m. by Mayor Jason Goodwin.

**ROLL CALL:**

Mayor: Jason Goodwin, Councilors: Dale Riihiluoma, Darrel Berry, Lori Berglund and Pat Oman

Absent: None

Employees Present: Bernadine Reed (City Administrator), Kris Asperheim (Deputy Clerk), Rose Anthony (Liquor Store Manager) and Brett Collier (Public Works Supervisor)

Others Present: Eddie Pelkie

**APPROVAL OF AGENDA:**

A motion was made by Goodwin, seconded by Riihiluoma and unanimously carried to approve the agenda with additions L6, L7, L8, L9, K8 and remove Corey Hurst as a guest.

**APPROVAL OF CONSENT AGENDA:**

A motion was made by Riihiluoma, seconded by Berry and unanimously carried to approve the consent agenda as submitted.

1. **February 10, 2014 Regular Meeting Minutes**
2. **Approval of Accounts Payable (#5679- #5759 - \$71,600.43)**
3. **February Liquor Sales Report**
4. **February Financial Reports**
5. **Barnum & Moose Lake ECFE Transportation request of \$100.00.**
6. **Barnum Dollar for Scholars request of \$500.00.**

**GUESTS:**

⌚ None

**REQUESTS AND COMMUNICATIONS:**

- ⌚ Moose Lake Area Historical Society; newsletter, info only
- ⌚ Safety & Loss Control Workshops; info only

## **COMMITTEE REPORTS:**

- ⌚ None

## **ORDINANCES AND RESOLUTIONS:**

- ⌚ Draft/Sample Ordinance for securing and registration of vacant buildings as requested by the Administrative Committee is attached to the packet for review. **A motion was made by Oman, seconded by Berglund and unanimously carried to send the draft ordinance to the City Attorney for review.**

## **REPORTS OF DEPARTMENTS AND COMMITTEES:**

### **ZONING REPORT:**

Asperheim gave an overview of the Zoning Department since the last Council meeting.

- ⌚ The Thompson house was torn down March 6<sup>th</sup>.
- ⌚ Water was shut off at a property that went foreclosure after the gas was shut off.
- ⌚ The next Planning Commission meeting will be March 20<sup>th</sup> @ 5:00pm.
- ⌚ National Night Out is Tuesday, August 5<sup>th</sup> this year. The event will be held at the Barnum City Park from 5:00-7:00pm.

### **UTILITIES/MAINTENANCE REPORT:**

Collier gave an overview of the Utilities/Maintenance Department since the last council meeting.

- ⌚ Collier attended the MRWA annual conference in St. Cloud the week of March 5<sup>th</sup>.
- ⌚ There were numerous water/sewer issues in February due to extreme temperatures.
- ⌚ The County grader widened the road to the sewer ponds.
- ⌚ Attached to the packet is Tom Berglin's resignation letter effective march 28<sup>th</sup>, 2014. **A motion was made by Goodwin, seconded by Berglund and unanimously carried to accept Tom Berglin's resignation as of March 28<sup>th</sup>, 2014 and thank him for his years of dedicated service.**

### **LIQUOR REPORT:**

Anthony gave an overview of the Liquor Store since the last Council Meeting. In addition to the routine activities required each month:

- ⌚ Anthony is still researching POS systems.
- ⌚ Sales at the Liquor Store are above last year at this time.
- ⌚ The bartenders have been doing blind deposits for 2 weeks; there are still some issues that need to be worked out.
- ⌚ Anthony received information at the MMBA Conference on a new way of advertising through social media. A Rep will be sending the information to

see if it would be a fit. There will also be wine 101 training set up for the staff at the Liquor Store.

- ⌚ There are 2 bands scheduled for March and 1 night of Karaoke.
- ⌚ There were 2 machine games, 15 boxes behind the bar and 12 meat raffle boards for a rent of \$1,764.10.

### **OLD BUSINESS:**

- ⌚ Flood Update; payment has been received from HSEM Flood Mitigation in the amount of \$119,046.50, the request for payment from FEMA public assistance is still ongoing. The demolition permit and notice to proceed for the Barber house has been issued with the Eller home soon to follow.
- ⌚ Former Bank Building Remodeling Bids; two estimates were reviewed for Design Services. SEH submitted a fee of \$8,000.00 with said amount to be credited back to the City if SEH designs the new proposed City Hall/Liquor Store/Community Center. Design Services of Cloquet submitted a fee of \$6,700.00. **A motion was made by Riihiluoma, seconded by Goodwin and unanimously carried to accept the estimate from SEH for \$8,000.00.**
- ⌚ Visitor's Bureau Discussion; Councilor Oman will bring information to a future City Council meeting.
- ⌚ Board of Appeal and Equalization information; Information was received from Marci Moreland stating the City of Barnum gave the power to Carlton County on a permanent basis and so will remain this way.
- ⌚ Friends of Animals Humane Society Contract; the contract was discussed and changes were proposed by staff and the Council. **A motion was made by Berry, seconded by Riihiluoma and unanimously carried to approve the contract with said changes made.**
- ⌚ Internal Control Policy for the Liquor Store; Tabled
- ⌚ East Central Regional Housing; at prior meetings Lezlie Sauter, Lakes and Pines provided a presentation and request to the City Council requesting the City of Barnum's participation in a regional housing study. Reed is recommending consideration of a \$300.00 contribution to the study. Community specific information will be provided along with county and regional information. The investment may provide a value as future development projects are identified by the City Council and Planning Commission. **A motion was made by Riihiluoma, seconded by Goodwin and unanimously carried to approve a \$300.00 contribution to the East Central Regional Housing Study.**
- ⌚ Snow Removal Ordinance; Tabled

### **NEW BUSINESS:**

- ⌚ Cooler Bid Opening; one bid was received for the old Liquor Store Cooler that was replaced last month. **A motion was made by Riihiluoma, seconded by Goodwin and carried with Oman abstaining to award the cooler to Pat Oman for \$99.99.**

- ⌚ 2014 Fee Schedule; Asperheim submitted the 2014 fee schedule for the City of Barnum. **A motion was made by Goodwin, seconded by Berry and unanimously carried to approve the 2014 fee schedule as submitted.**
- ⌚ Notification of Board of Appeal and Equalization meeting notice; information only
- ⌚ RFP Discussion; the Council instructed City Staff to obtain garbage removal RFP's for 2014 and also get quotes for portable satellite toilets for the City Park and events at the Liquor Store.
- ⌚ Addition to Municipal Liquor Store SOP – Employee Breaks; **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to table this and request the manager to train staff to log breaks and bring results to the April meeting.**
- ⌚ Work Comp Renewal; attached to the packet is the renewal options for the worker's compensation insurance. **A motion was made by Oman, seconded by Goodwin and unanimously carried to approve the renewal at the \$500.00 deductible premium option.**
- ⌚ Buetow Demolition Invoice; attached is the invoice for the Thompson house demolition. **A motion was made by Riihiluoma, seconded by Oman and unanimously carried to pay \$5,082.50 to Buetow Trucking withholding 5% (\$267.50) for retention until the job is completed in the spring.**
- ⌚ Fair Board Meeting Notice; the fair board's annual meeting is Thursday, March 13<sup>th</sup>.
- ⌚ Vacant Building Discussion; staff will send letters to the owners on record for the vacant buildings in town asking for status updates on pending occupancy plans.

**SET NEXT MEETING DATE:**

- ⌚ Regular Meeting – April 14<sup>th</sup>, 2014 @ 6:00pm
- ⌚ Planning Commission Meeting – March 20<sup>th</sup>, 2014 @ 5:00pm

**A motion was made by Goodwin, seconded by Riihiluoma and unanimously carried to adjourn the meeting at 8:30p.m.**

[seal]

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**Mayor Jason Goodwin**

**ATTEST:**

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**City Administrator Bernadine Reed**

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**Recording Secretary Kris Asperheim**

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**March 10, 2014**