

**CITY OF BARNUM
REGULAR CITY COUNCIL MEETING
July 14, 2014, 6:00 P.M.
Barnum City Office, Barnum, Minnesota**

The July 14, 2014 regular meeting of the Barnum City Council was called to order at 6:00 p.m. by Mayor Jason Goodwin.

ROLL CALL:

Mayor: Jason Goodwin, Councilors: Dale Riihiluoma, Pat Oman and Lori Berglund

Absent: Darrel Berry

Employees Present: Bernadine Reed (City Administrator), Kris Asperheim (Deputy Clerk) and Brett Collier (Public Works Supervisor)

Others Present: Gwen Koecher, Dave Bottem, Sharon Palmer, Thea Erickson, Brigham Fanning, Wendy Pickar, Susan Zymslony and Eddie Pelkie

APPROVAL OF AGENDA:

A motion was made by Riihiluoma, seconded by Berglund and unanimously carried to approve the agenda with addition F-4.

APPROVAL OF CONSENT AGENDA:

A motion was made by Oman, seconded by Riihiluoma and unanimously carried to approve the consent agenda as submitted.

1. **June 9, 2014 Regular Meeting Minutes**
2. **Approval of Accounts Payable (#5974 - #6062 - 72,078.11)**
3. **June Liquor Sales Report**
4. **June Financial Reports**
5. **Bank Remodel - Pay request #1, \$8,485.40.**
6. **Barnum PTO donation request of \$100.00 (lawful gambling)**
7. **Authorization for payment of PFA loan - \$42,543.27.**

GUESTS:

- Gwen Koecher; Water/sewer bill request: Attached to the packet are Gwen's last two water bills showing the leak she had and the amount of water that ran through her meter but was under her trailer so it soaked into the ground. Gwen requested some forgiveness on her bill. **A motion was made by Goodwin, seconded by Oman and unanimously carried to credit Gwen Koecher \$152.06 for her sewer portion of her June Bill.**
- Brigham Fanning; Mr. Fanning attended the meeting to request a 3.2 on-sale liquor license for his business, The Chickadee Coffeehouse and Deli. He stated that he would also like to apply for an on-sale wine and strong beer liquor license but current city ordinance does not allow for the issuing of one. Discussion followed where Mr. Fanning explained his request for a license was to allow customers the opportunity to choose a beverage with their meal as he recently added pizza to his menu and he would like to offer local craft

beer, further discussion was held of support of local businesses and the process for an ordinance change. **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to approve a 3.2 on-sale license to Chickadee Coffeehouse and Deli for a fee of \$50.00 and direct Reed to contact the City attorney for an ordinance that would allow the City to issue licenses for wine and strong beer for presentation at a future meeting.**

- Dave Bottem; On June 11th Mr. Bottem on behalf of the Barnum School District met with Reed to request Council consideration of making North Street a one-way. Thea Erickson, neighboring property to the Elementary School voiced her opinion against the proposal as she believed it would make traffic worse and more dangerous for the children. The Public Works Committee offered to meet with Mr. Bottem to discuss different options in the future. The school district will not be pursuing the option of a one-way street at this time.
- Sue Zymslony; Mrs. Zymslony introduced herself to the Council as a candidate for County Commissioner 4th District.

REQUESTS AND COMMUNICATIONS:

- Thank You – 1st Finnish Memorial Fund
- Notification of pay equity compliance
- Carlton County – Tax forfeit property request; **A motion was made by Oman, seconded by Berglund and unanimously carried to approve of the sale of parcel 13-020-0520 at the August 24th, 2014 land sale as the City has no interest in purchasing the lot.**
- Public Employees Retirement Association; information regarding the statewide volunteer firefighter retirement plan.

COMMITTEE REPORTS:

- Public Works Committee; a meeting was held with the committee and staff to discuss the Carlton County Improvement Project for 2015. The Committee and Staff are requesting permission to contact the City Engineer to obtain costs for the replacement and extension of water lines located from the Moose Horn River Bridge on Main Street to the west edge of town. Estimated age of the water line is 1922. Estimates will be obtained at a future date for inclusion in the County's project of milling and resurfacing Ivanhoe Lane and sealing of Park Street. The County Engineer will supply costs and specifications for this project. **A motion was made by Goodwin, seconded by Riihiluoma and unanimously carried to authorize staff to contact the City Engineer to obtain costs and specifications for replacement of water lines.**

ORDINANCES AND RESOLUTIONS:

- None

REPORTS OF DEPARTMENTS AND COMMITTEES:

ZONING REPORT:

A written report was presented from the Zoning Department since the last Council meeting.

- Six building permits were issued in June.
- Asperheim had the Maintenance Dept. mow a property that was foreclosed on that has not been being maintained.
- A letter was sent to Mr. Beaulieu about using the City's property behind his building on Main Street. Reed will look into the options for that DNR buy back property to see if it is possible to let Mr. Beaulieu use it to access the back of his building.
- Asperheim spoke with the owner of Sherwood Trailer Park; he states he will be cleaning up the park this summer.
- Attached to the packet is the list of nuisance letters sent out for the quarter and the list of outstanding water bills.
- The next Planning Commission meeting will be Wednesday, July 23, 2014 @ 5:00pm at the City Hall.

UTILITIES/MAINTENANCE REPORT:

Collier gave an overview of the Utilities/Maintenance Department since the last council meeting.

- The pumps for Well no. 1 and no. 2 were recalibrated as well as the chemical feed pumps.
- Hydrant repairs have begun.
- The sludge levels at the ponds were cleaned along with bacteria added to digest.
- Gravel was hauled in and the road improved to the sewer ponds.
- Weed killer was applied around all of the stabilization cells.
- The lift station pumps were recalibrated.
- Screens and doors have been added to the changing rooms at Bear Lake Campground.
- A tree service came in and dropped numerous dead and dying trees at the City Parks.

LIQUOR REPORT:

Anthony gave an overview of the Liquor Store since the last Council Meeting. In addition to the routine activities required each month:

- There was a routine pull-tab inspection from the State of MN Gambling Control Board and the bar passed with no violations.
- Spring Fever Days was down in sales from last year, mostly because of the bad weather. Anthony is researching the cost of a large tent to set up for next year.
- The air conditioning currently in use was installed in 1984. Attached is a bid from Hoffman Hardware for the cost of a new unit; Brent's Heating and Cooling will be submitting a bid also.
- Bernicks has donated 2 sets of Blues Fest tickets to be given away at the end of July.

- There is a staff meeting scheduled for 7/20/14.
- The Twins bus trip has been cancelled due to lack of interest.
- There were 19 pull tab games sold behind the bar, 3 machine game with a monthly rent of \$1,748.80.

OLD BUSINESS:

- Pickar Property; tabled until information is received from Buetow Trucking on demolition costs and legal from the Attorney. **A motion was made by Oman, seconded by Riihiluoma and carried unanimously to hold a special meeting July 23, 2014 at 6:00 p.m. to review the Pickar property purchase agreement and demolition information.**
- DEED funding opportunities; **A motion was made by Oman, seconded by Riihiluoma and unanimously carried to apply for the DEED Redevelopment Grant for acquisition and demolition for the Pickar Property.**
- National Night Out; reminder of NNO on August 5th from 5:00-7:00 at the Barnum City Park.

NEW BUSINESS:

- Minimum Wage and Compensation Schedule Update; presentation of a modified compensation schedule adjusting wages to comply with the 2014 minimum wage requirement. The affected positions are the recycling shed workers and the summer workers. **A motion was made by Oman, seconded by Goodwin and unanimously carried to adopt the new compensation schedule effective August 1st, 2014.**
- Adoption of Data Access Policies; **A motion was made by Goodwin, seconded by Oman and unanimously carried to adopt policies "Data Access Policy for Members of the Public" and "Data Access Policy for Date Subjects" as presented and appoint Bernadine Reed as the "Responsible Authority and Compliance Officer" and appoint Kris Asperheim as the "Data Practices Designee".**
- Sharon Palmer addressed the City Council about Bear Lake Campground; she thanked the Public Works Department for the maintenance work and informed the City Council that they may not be returning next year as campground hosts, she stated that she would give notice in February or March of 2015.

SET NEXT MEETING DATE:

- Regular Meeting – September 8, 2014 @ 6:00pm
- Proposed 2015 Budget work session - ??

A motion was made by Riihiluoma, seconded by Oman and unanimously carried to adjourn the meeting at 7:35p.m.

[seal]

July 14, 2014

Mayor Jason Goodwin

ATTEST:

City Administrator Bernadine Reed

Recording Secretary, Kris Asperheim

July 14, 2014
